



**NEW BRAUNFELS OUTER LOOP TASK FORCE  
MEETING  
MAY 18, 2009  
NEW BRAUNFELS CIVIC CENTER  
6-8:00 P.M.**

**DESIRED RESULTS:**

- Get acquainted with the Task Force members and their interests
- Establish guidelines for working together.
- Establish a schedule of meetings.
- Decide on the distribution of the Task Force roster.
- Review the public involvement process used in the NBOL Study.
- Identify information needed for the June meeting.
- Allow for public comment at the end of the meeting.

**AGENDA:**

- 6:00 p.m. I. Welcome
- II. Introductions- members, staff, consultants, facilitator
- III. Review of the Task Force's Charge
- What the Task Force is asked to accomplish
- IV. Review the desired results of the meeting
- V. Review the agenda
- 6:15 p.m. VI Approval of the Minutes of April 2, 2009
- VII. Create Guidelines for working together
- Establish general guidelines
    - Review guidelines already agreed to
    - Communication with constituents
    - Participation by observers- public comment time and loud comments by the audience
    - Communication with the media
    - Security- under what conditions?
    - Paid Advertising of the meetings
    - Limiting new members of the Task Force
- VIII. Review and agree on the schedule of meetings
- IX. Distribution of the Task Force roster

-Over-

- 7:00 p.m. X. Review of Public Involvement Process
- Review comments from the interviews and identify successes and concerns
  - Review public involvement data
  - Work in small groups to discuss the data and identify lessons learned and recommendations
  - Small groups report out
  - Consensus on the Recommendations
- 7:45 p.m. XI. Identify Information Needed for June Meeting
- 7:45 p.m. XII. Comments from the public
- 8:00 p.m. Adjourn

Please be sure to turn in your completed comment sheet or meeting evaluation form (for Task Force members only). Thanks.